

Board of Park Commissioners Approval Form

2024 Fall Tree Planting

Project: QuestCDN No.: 8169529

Project Approval Request

Scope of Work:

This contract is with Shade Trees Unlimited for the purchase and planting of trees along our streets and within our parks. The scope of work includes all labor and materials necessary for, and incidental to performing all operations in connection with furnishing, delivering, and installation of trees completely as specified. On May 1st, 2022, Shade Trees Unlimited proved to be the lowest most responsive bidder through the City of Fort Wayne's public bidding process. They have agreed to extend their unit cost pricing for an additional year.

Board Approval:

At this time, I would like to request approval for a contract with **Shade Trees Unlimited**, at a total cost of **\$271,090.00**, with the funding to come from Supplemental LIT and Trust Funds.

The Fort Wayne Parks and Recreation and the Board of Park Commissioners, met to host their regularly scheduled monthly Board meeting on **September 12, 2024**, to approve the above-referenced project and contract, in the amount of **\$271,090.00**.

*We, the **Board of Park Commissioners**, on the date stated, do **ATTEST**, sign the above-referenced and attached documents, and approve as presented.*

Justin Shurley, President

Cory Miller, Vice-President

Richard Briley, Commissioner

Jenna Jauch, Commissioner

Steve McDaniel, Director, Board Secretary



CITY OF FORT WAYNE

SHARON TUCKER, MAYOR

August 19, 2024

Mr. Michael Hollis – Michael.hollis@shadetreesunlimited
Shade Trees Unlimited
1785 West Keiser Rd.
Columbia City, IN 46725

Dear Mr. Hollis:

Subject: #8169529– Annual Requirements for Fall Tree Planting for the Park Dept.

The City of Fort Wayne's Purchasing Department would like to extend the above subject contract from January 1, 2025, to December 31, 2025, at the existing pricing.

Please indicate your concurrence by signing below and email gayle.cooper@cityoffortwayne.org.

If this extension is accepted for this commodity a purchase order will be issued after January 1, 2025.

Sincerely,

A handwritten signature in black ink that reads "Gayle Cooper".

Gayle Cooper

Shade Trees Unlimited

A handwritten signature in black ink that reads "Michael S. Hollis".

Signature of Authorized Representative

A handwritten date in black ink that reads "8/19/2024".

Date

ENHANCED QUALITY OF LIFE FOR ALL

CITIZENS SQUARE

200 E. Berry St. • Fort Wayne, Indiana • 46802 • cityoffortwayne.org

An Equal Opportunity Employer

SHADE TREES

Common Name	Botanical Name	UNIT COST										STREET TREE		CITIZEN MATCH		TREE GRATE		PARK TREE (1.5")		Brewer Park (2")		Packard Park (2")		WARRANTY	
		1.5" Caliper (Delivered)	1.5" Planted/Warranted - STREET	1.5" Planted/Warranted - PARK	2.0" Caliper (Delivered)	2.0" Planted/Warranted - STREET	2.0" Planted/Warranted - PARK	3.0" Caliper (Delivered)	2.0" Planted/Warranted - TREE GRATE	2.0" Planted/Warranted - TREE GRATE	TOTAL/SPECIES	QUANT	COST	QUANT	COST	QUANT	COST	QUANT	COST	QUANT	COST	QUANT	COST	QUANT	COST
Freeman Maple	<i>Acer x freemanii</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	\$ -	5	\$ -	5	\$ -	5	\$ -	5	\$ -	5	\$ -	5	\$ -	5	\$ -
Autumn Blue	<i>Acer glabrum</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	\$ -	6	\$ 750.00	5	\$ -	5	\$ -	3	\$ 795.00	5	\$ -	5	\$ -	5	\$ -
Red Maple	<i>Acer rubrum</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	\$ -	1	\$ -	1	\$ 250.00	5	\$ -	5	\$ -	5	\$ -	5	\$ -	5	\$ -
Red Sunset	<i>Acer rubrum</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	\$ -	1	\$ -	1	\$ 250.00	5	\$ -	5	\$ -	5	\$ -	5	\$ -	5	\$ -
Sugar Maple	<i>Acer saccharum</i>	\$ 165.00	\$ 265.00	\$ 280.00	\$ 220.00	\$ 320.00	\$ 335.00	\$ 330.00	\$ 470.00	\$ 655.00	\$ -	40	\$ 4,240.00	24	\$ 6,360.00	5	\$ -	5	\$ -	5	\$ -	5	\$ -	5	\$ -
Serviceberry	<i>Amelanchier Sp.</i>	\$ 165.00	\$ 265.00	\$ 280.00	\$ 220.00	\$ 320.00	\$ 335.00	\$ -	\$ 470.00	\$ -	\$ -	1	\$ -	5	\$ -	5	\$ -	1	\$ 280.00	5	\$ -	5	\$ -	5	\$ -
Autumn Brilliance	<i>Amelanchier Sp.</i>	\$ 165.00	\$ 265.00	\$ 280.00	\$ 220.00	\$ 320.00	\$ 335.00	\$ -	\$ 470.00	\$ -	\$ -	38	\$ -	5	\$ -	5	\$ -	11	\$ 3,080.00	17	\$ 5,695.00	9	\$ 3,015.00	1	\$ -
Allegheny	<i>Amelanchier Sp.</i>	\$ 165.00	\$ 265.00	\$ 280.00	\$ 220.00	\$ 320.00	\$ 335.00	\$ -	\$ 470.00	\$ -	\$ -	10	\$ -	10	\$ 2,650.00	5	\$ -	5	\$ -	5	\$ -	5	\$ -	5	\$ -
River Birch	<i>Betula nigra</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ -	\$ 450.00	\$ -	\$ -	7	\$ -	5	\$ -	5	\$ -	2	\$ 530.00	5	\$ 1,575.00	5	\$ -	5	\$ -
Clump form	<i>Betula nigra</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ -	\$ 450.00	\$ -	\$ -	7	\$ -	5	\$ -	5	\$ -	2	\$ 530.00	5	\$ 1,575.00	5	\$ -	5	\$ -
Heritage	<i>Betula nigra</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ -	\$ 450.00	\$ -	\$ -	5	\$ -	5	\$ 1,250.00	5	\$ -	5	\$ -	5	\$ -	5	\$ -	5	\$ -
Northern Catalpa	<i>Catalpa speciosa</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ -	\$ 450.00	\$ -	\$ -	39	\$ 5,000.00	10	\$ 2,500.00	5	\$ -	2	\$ 530.00	7	\$ 2,205.00	5	\$ -	5	\$ -
Common Hackberry	<i>Celtis occidentalis</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ -	\$ 450.00	\$ -	\$ -	25	\$ 5,500.00	3	\$ 750.00	5	\$ -	5	\$ -	5	\$ -	5	\$ -	5	\$ -
Katsuraghi	<i>Cercidiphyllum japonicum</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ -	\$ 450.00	\$ -	\$ -	3	\$ -	3	\$ 750.00	5	\$ -	5	\$ -	5	\$ -	5	\$ -	5	\$ -
Eastern Redbud	<i>Cercis canadensis</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ -	\$ 450.00	\$ -	\$ -	52	\$ 1,250.00	11	\$ 2,750.00	5	\$ -	14	\$ 3,710.00	15	\$ 4,725.00	7	\$ 2,205.00	5	\$ -
Fringetree	<i>Chionanthus virginicus</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	5	\$ -	5	\$ -	5	\$ -	5	\$ -	5	\$ -	5	\$ -	5	\$ -
American Yellowwood	<i>Cladrastis kentuckea</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ -	\$ 450.00	\$ -	\$ -	22	\$ 1,250.00	16	\$ 4,000.00	5	\$ -	5	\$ -	5	\$ -	5	\$ -	1	\$ -
Maldenhal Tree	<i>Ginkgo biloba</i>	\$ 165.00	\$ 265.00	\$ 280.00	\$ 225.00	\$ 325.00	\$ 340.00	\$ -	\$ 475.00	\$ -	\$ -	5	\$ -	5	\$ -	5	\$ -	5	\$ -	5	\$ -	5	\$ -	5	\$ -
Autumn Gold	<i>Ginkgo biloba</i>	\$ 165.00	\$ 265.00	\$ 280.00	\$ 225.00	\$ 325.00	\$ 340.00	\$ -	\$ 475.00	\$ -	\$ -	17	\$ 2,915.00	5	\$ 1,325.00	5	\$ -	5	\$ -	5	\$ -	5	\$ -	1	\$ -
Honeylocust	<i>Gleditsia triacanthos</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	\$ -	18	\$ 1,750.00	9	\$ 2,250.00	2	\$ 1,150.00	5	\$ -	5	\$ -	5	\$ -	5	\$ -
Shademaster	<i>Gleditsia triacanthos</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	\$ -	4	\$ -	5	\$ -	5	\$ -	4	\$ 1,260.00	5	\$ -	5	\$ -	5	\$ -
Skyline	<i>Gleditsia triacanthos</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	\$ -	4	\$ -	5	\$ -	5	\$ -	4	\$ 1,260.00	5	\$ -	5	\$ -	5	\$ -
Kentucky Coffee Tree	<i>Gymnocladus dioica</i>	\$ 165.00	\$ 265.00	\$ 280.00	\$ 225.00	\$ 325.00	\$ 340.00	\$ -	\$ 475.00	\$ -	\$ -	58	\$ 5,565.00	26	\$ 6,890.00	1	\$ 475.00	1	\$ 280.00	5	\$ 1,700.00	3	\$ 1,020.00	1	\$ -
Sweetgum	<i>Liquidambar styraciflua</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ -	\$ 450.00	\$ -	\$ -	15	\$ 1,250.00	8	\$ 2,000.00	5	\$ -	1	\$ 265.00	5	\$ -	1	\$ 315.00	5	\$ -
Autumn Yellow	<i>Liquidambar styraciflua</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ -	\$ 450.00	\$ -	\$ -	19	\$ -	10	\$ 2,500.00	5	\$ -	6	\$ 1,890.00	3	\$ 945.00	5	\$ -	5	\$ -
Tulip Tree	<i>Liriodendron tulipifera</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ -	\$ 450.00	\$ -	\$ -	13	\$ 2,000.00	5	\$ 1,250.00	5	\$ -	5	\$ -	5	\$ -	5	\$ -	5	\$ -
Japanese Crabapple	<i>Malus sp.</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ -	\$ 450.00	\$ -	\$ -	2	\$ 500.00	5	\$ -	5	\$ -	5	\$ -	5	\$ -	5	\$ -	5	\$ -
Cucumber Tree Magnolia	<i>Magnolia acuminata</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	\$ -	13	\$ 2,250.00	4	\$ 1,000.00	5	\$ -	5	\$ -	5	\$ -	5	\$ -	5	\$ -
Dawn Redwood	<i>Metasequoia glyptostroboides</i>	\$ 165.00	\$ 265.00	\$ 280.00	\$ 220.00	\$ 320.00	\$ 335.00	\$ -	\$ 470.00	\$ -	\$ -	11	\$ 500.00	5	\$ -	5	\$ -	9	\$ 3,015.00	5	\$ -	5	\$ -	5	\$ -
Blackgum	<i>Nyssa sylvatica</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	\$ -	75	\$ 14,250.00	17	\$ 4,250.00	1	\$ 575.00	5	\$ -	5	\$ -	5	\$ -	5	\$ -
London Planetree	<i>Platanus x acerifolia</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	\$ -	6	\$ -	5	\$ -	5	\$ -	6	\$ 1,890.00	5	\$ -	5	\$ -	5	\$ -
White Oak	<i>Quercus alba</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	\$ -	23	\$ -	5	\$ -	5	\$ -	5	\$ 1,325.00	5	\$ -	1	\$ 315.00	17	\$ -
Swamp White Oak	<i>Quercus bicolor</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	\$ -	72	\$ 5,250.00	50	\$ 12,500.00	5	\$ -	5	\$ -	5	\$ -	5	\$ -	1	\$ -
Northern Pin Oak	<i>Quercus ellipsoidalis</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	\$ -	5	\$ -	2	\$ 500.00	5	\$ -	5	\$ -	5	\$ -	3	\$ 945.00	5	\$ -
Shingle Oak	<i>Quercus imbricaria</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	\$ -	28	\$ -	22	\$ 5,500.00	5	\$ -	6	\$ 1,890.00	5	\$ -	5	\$ -	5	\$ -
Bur Oak	<i>Quercus macrocarpa</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	\$ -	28	\$ -	28	\$ 7,000.00	5	\$ -	5	\$ -	5	\$ -	5	\$ -	5	\$ -
Chinquapin Oak	<i>Quercus muehlenbergii</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	\$ -	3	\$ 250.00	2	\$ 500.00	5	\$ -	5	\$ -	5	\$ -	5	\$ -	5	\$ -
Pin Oak	<i>Quercus palustris</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	\$ -	2	\$ 250.00	1	\$ 250.00	5	\$ -	5	\$ -	5	\$ -	5	\$ -	5	\$ -
English Oak	<i>Quercus robur</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	\$ -	2	\$ 500.00	5	\$ -	5	\$ -	5	\$ -	5	\$ -	5	\$ -	5	\$ -
Heritage Oak	<i>Quercus robur x macrocarpa 'Clematis'</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	\$ -	11	\$ 1,500.00	5	\$ 1,250.00	5	\$ -	5	\$ -	5	\$ -	5	\$ -	5	\$ -
Northern Red Oak	<i>Quercus rubra</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	\$ -	18	\$ 250.00	2	\$ 500.00	5	\$ -	2	\$ 530.00	10	\$ 3,150.00	3	\$ 945.00	5	\$ -
Black Locust	<i>Robinia pseudoacacia</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ -	\$ -	\$ 115.00	\$ -	\$ -	\$ -	\$ -	31	\$ -	5	\$ -	5	\$ -	5	\$ -	5	\$ -	5	\$ -	5	\$ -
Purple Robe	<i>Robinia pseudoacacia</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ -	\$ -	\$ 115.00	\$ -	\$ -	\$ -	\$ -	31	\$ -	5	\$ -	5	\$ -	5	\$ -	5	\$ -	5	\$ -	5	\$ -
Japanese Tree Lilac	<i>Syringa reticulata</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	\$ -	83	\$ 10,500.00	41	\$ 10,250.00	5	\$ -	5	\$ -	5	\$ -	5	\$ -	5	\$ -
Ivory Silk	<i>Syringa reticulata</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	\$ -	12	\$ 2,250.00	1	\$ 250.00	5	\$ -	2	\$ 630.00	5	\$ -	5	\$ -	5	\$ -
Bald Cypress	<i>Taxodium distichum</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	\$ -	12	\$ -	2	\$ 500.00	5	\$ -	3	\$ 795.00	7	\$ 2,205.00	5	\$ -	5	\$ -
American Linden	<i>Tilia americana</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	\$ -	3	\$ -	5	\$ -	5	\$ -	3	\$ 945.00	5	\$ -	5	\$ -	5	\$ -
Green Spire	<i>Tilia americana</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	\$ -	3	\$ -	5	\$ -	5	\$ -	3	\$ 945.00	5	\$ -	5	\$ -	5	\$ -
Littleleaf Linden	<i>Tilia cordata</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	\$ -	3	\$ -	5	\$ -	5	\$ -	3	\$ 945.00	5	\$ -	5	\$ -	5	\$ -
Silver Linden	<i>Tilia tomentosa</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	\$ -	29	\$ 4,750.00	10	\$ 2,500.00	5	\$ -	5	\$ -	5	\$ -	5	\$ -	5	\$ -
American Elm Hybrids	<i>Ulmus americana</i> </																								

Evergreen

Common Name	Botanical Name	6' Tall (Delivered)	Planted/ Warrantied- Park - 6'	7' Tall (Delivered)	Planted/ Warrantied- Park - 7'	PARK TREE			
						6' QUANT	COST	7' QUANT	COST
White fir	<i>Abies concolor</i>	\$ 295.00	\$ 405.00	\$ 355.00	\$ 490.00		\$ -		\$ -
Eastern Redcedar	<i>Juniperus virginiana</i>	\$ 135.00	\$ 245.00	\$ 154.00	\$ 289.00	5	\$ 1,225.00		\$ -
Norway Spruce	<i>Picea abies</i>	\$ 295.00	\$ 405.00	\$ 355.00	\$ 490.00	2	\$ 810.00	7	\$ 3,430.00
Blue pruce	<i>Picea pungens</i>	\$ 295.00	\$ 405.00	\$ 355.00	\$ 490.00		\$ -		\$ -
White Pine	<i>Pinus strobus</i>	\$ 170.00	\$ 280.00	\$ 200.00	\$ 335.00	6	\$ 1,680.00		\$ -
						13	\$ 3,715.00	7	\$ 3,430.00

Planting Cost Including 1 year Warranty - Street Tree	\$ 100.00		\$ 125.00
Planting Cost Including 1 year Warranty - Park Tree	\$ 110.00		\$ 135.00

Planting of 3.0" caliper shade tree in tree grate planters in accordance with the provided detail drawing, including removing/replacing gravel mulch, weed barrier mat, excavating of 25 sq ft planting area, replacing topsoil and following other tree specifications (including 1 year warranty). Tree grate shall be leveled upon completion.	\$ 325.00
Planting of 2" caliper shade tree in tree grate planters in accordance with the provided detail drawing, including removing/replacing gravel mulch, weed barrier mat, excavating of 25 sq ft planting area, replacing topsoil and following other tree specifications (including 1 year warranty). Tree grate shall be leveled upon completion.	\$ 250.00
Removal of tree stump 4" dia. or less as part of planting operations. This includes tree stumps located within tree grate planters.	\$ 125.00

TOTALS	
Total Trees Scheduled For Planting	1004
Total Tree Purchase/Planting Cost	\$ 263,590.00
Total Stump Removal Cost (65 total)	\$ 7,500.00
Total Contract Cost	\$ 271,090.00