

Board of Park Commissioners Change Order Approval Form

McCormick Park Playground Equipment

Project: 2024071

QuestCDN: 9326256

Change Order Approval Request

Original Scope of Work:

This project included the replacement of playground equipment and safety surfacing at Indian Village and McCormick Parks. During construction at McCormick Park, an extensive amount of subsurface debris and paving materials were found. In order to properly install the new playground equipment, that debris required removal. Additional concrete was required to fill voids from the removal process, and modification to the subsurface portion of the equipment was required. This work results in a change order increase of \$14,400.00 to the original contract amount.

Board Approval:

At this time, I would like to ask the Board of Park Commissioners for approval of a change increase in the contract with Sinclair Recreation in the amount of \$14,400.00 for this project.

The Fort Wayne Parks and Recreation and the Board of Park Commissioners met to host their regularly scheduled monthly Board meeting on **August 14, 2025**, to approve the above-referenced project and **increase** to the contract, in the amount of **\$14,400.00**.

On the date stated, we, the Board of Park Commissioners do ATTEST, sign the above-referenced and attached documents, and approve as presented.

Justin Shurley, President

Cory Miller, Vice-President

Richard Briley, Commissioner

Jenna Jauch, Commissioner

Steve McDaniel, Director/ Board Secretary



FORT WAYNE PARKS AND RECREATION

1900 North Clinton Street

Fort Wayne, IN 46805

(260) 427-6000

www.fortwayneparks.org

Change Order No. 1 - Project #2024071

Issuant Date:	7/11/2025	Owner's File No. (P.O.):	25121002
Contractor:	Sinclair Recreation	Contract :	McCormick & Indian Village playground equipment and safety surfacing

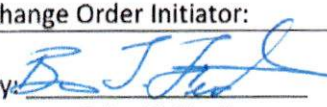
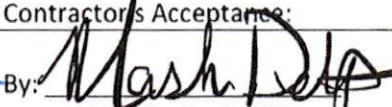
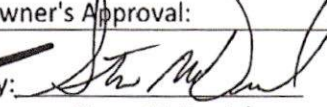
TYPE OF CHANGE:

Alteration	☒ Addition	Deduction	Other:
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You are authorized to make the following changes to this contract:

Addition:	Additional work caused by unforeseen old Anthony Avenue buried beneath McCormick playground site. Additional 2-3' of excavation of old brick, additional concrete for monolithic pour around playground equipment and disposal of bricks & debris.	\$14,400.00
	Total change (additional amount added to contract):	\$14,400.00

\$405,000.00	Contract amount prior to this Change Order
\$14,400.00	Net increase resulting from this Change Order (Sinclair CO # 106878-07-01)
\$419,400.00	Current contract price INCLUDING this Change Order

Change Order Initiator:	Contractor's Acceptance:	Owner's Approval:
By:  Brian T. Fiedler	By:  Marsha Derbyshire	By:  Steve McDaniel
Date: July 11, 2025	Date: July 11, 2025	Date: 7/14/2025





SINCLAIR
RECREATION, LLC

176 E. Lakewood Blvd
Holland, MI 49424
Ph: 800-444-4954 | Fax: 616-392-8634

06/13/2025
Quote #
106878-07-01

McCormick Park - Change Order

City of Fort Wayne
Attn: Accts Payable
Board of Park Commissioners, 705 East State Blvd.
Fort Wayne, IN 46805
United States

Ship to Zip 46805

Quantity	Part #	Description	Unit Price	Amount
1	Change Order	Sinclair Recreation - Change Order for Additional Work- Additional work caused by unforeseen road buried in new play area Scope: Excavate down to brick Modify equipment for new depth Solid pour around whole unit Haul off bricks and dirt debris	\$14,400.00	\$14,400.00
			Sub Total	\$14,400.00
			Total	\$14,400.00

This quotation is subject to policies in the current GameTime Playground Catalog and the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases to be supported by your written purchase order made out to GAMETIME C/O SINCLAIR RECREATION. **A 2.5% PROCESSING FEE WILL BE ADDED TO ALL ORDERS PAID VIA CREDIT CARD.**

Pricing: f.o.b. factory, firm for 30 days from date of quotation unless otherwise noted on quotation. Sales tax will be added at time of invoicing unless a tax exemption certificate is provided at time of order entry.

Payment terms: Net 30 days for tax supported governmental agencies. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted.

Exclusions: Unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; equipment assembly and installation; safety surfacing; borders, drainage provisions, or any local/municipal permits or paperwork that may be required.



SINCLAIR
RECREATION, LLC

176 E. Lakewood Blvd
Holland, MI 49424
Ph: 800-444-4954 | Fax: 616-392-8634

06/13/2025
Quote #
106878-07-01

McCormick Park - Change Order

Acceptance of quotation:

Accepted By (printed): _____

Signature: _____

Title: _____

Facsimile: _____

Email: _____

P.O. No: _____

Please make P.O.s out to Sinclair Recreation

Date: _____

Phone: _____

Purchase Amount: \$14,400.00

REQUIRED ORDER INFORMATION:

Bill To: _____

Contact: _____

Address: _____

Address: _____

City, State, Zip: _____

Tel: _____
(For Accounts Payable)

Email: _____

Ship To: _____

Contact: _____

Address: _____

Address: _____

City, State, Zip: _____

Tel: _____
(To call before delivery)

Email: _____

COLOR SELECTIONS: _____

SALES TAX EXEMPTION CERTIFICATE #: _____ (PLEASE PROVIDE A COPY OF CERTIFICATE)

NOTE: IF INSTALLATION IS BEING QUOTED, THERE WILL BE A BACKCHARGE FOR THE INSTALLATION TO BE DONE THROUGH FELT, PEASTONE, SURFACING, OR WOODCHIPS. PRICING VALID FOR 30 DAYS FROM THE DATE OF QUOTATION UNLESS OTHERWISE NOTED. ANY MODIFICATIONS TO AN ACCEPTED QUOTATION MUST BE DOCUMENTED IN WRITING OR WITH A NEW OR SEPARATE QUOTE. VERBAL MODIFICATIONS TO PREVIOUSLY SIGNED QUOTES WILL NOT BE ACCEPTED.



SINCLAIR
RECREATION, LLC