

Board of Park Commissioners Approval Form

2025 Fall Tree Planting

Project: QuestCDN No.: 8169529

Project Approval Request

Scope of Work:

This contract is with Shade Trees Unlimited for the purchase and planting of trees along our streets and within our parks. The scope of work includes all labor and materials necessary for, and incidental to performing all operations in connection with furnishing, delivering, and installation of trees completely as specified. On May 1st of 2022, Shade Trees Unlimited proved to be the lowest most responsive bidder through the City of Fort Wayne's public bidding process. They have agreed to extend their unit cost pricing for an additional year.

Board Approval:

At this time, I would like to request approval for a contract with **Shade Trees Unlimited** at a total cost of **\$189,145.00**, with the funding to come from CIP and Trust Funds.

The Fort Wayne Parks and Recreation and the Board of Park Commissioners, met to host their regularly scheduled monthly Board meeting on **September 11, 2025**, to approve the above-referenced project and contract, in the amount of **\$189,145.00**.

*We, the Board of Park Commissioners, on the date stated, do **ATTEST**, sign the above-referenced and attached documents, and approve as presented.*

Justin Shurley, President

Cory Miller, Vice-President

Richard Briley, Commissioner

Jenna Jauch, Commissioner

Steve McDaniel, Director, Board Secretary

SHADE TREES

SHADE TREES		UNIT COST											PARK TREE (1.5")	BREWER PARK (2")	PACKARD PARK (2")	MEMORIAL TREES	CITIZEN MATCH (1.5")	STREET TREES (1.5")	TREE GRATE (3")	WARRANTY						
Common Name	Botanical Name	1.5" Caliper (Delivered)	1.5" Planted/ Warranted - STREET	1.5" Planted/ Warranted - PARK	2.0" Caliper (Delivered)	2.0" Planted/ Warranted - STREET	2.0" Planted/ Warranted - PARK	3.0" Caliper (Delivered)	2.8" Planted/War- ranted - TREE GRATE	3.0" Planted/War- ranted - TREE GRATE	TOTAL/SPECIES	QUANT	COST	QUANT	COST	QUANT	COST	QUANT	COST	QUANT	COST					
Red Maple	<i>Acer rubrum</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	4	\$ -	\$ -	\$ -	\$ -	4	\$ 1,060.00	\$ -	\$ -	\$ -	\$ -					
Sugar Maple	<i>Acer saccharum</i>	\$ 165.00	\$ 265.00	\$ 280.00	\$ 220.00	\$ 320.00	\$ 335.00	\$ 330.00	\$ 470.00	\$ 655.00	7	\$ 1,400.00	\$ -	\$ -	\$ -	2	\$ 560.00	\$ -	\$ -	\$ -	\$ -					
	<i>Commemoration</i>	\$ 165.00	\$ 265.00	\$ 280.00	\$ 220.00	\$ 320.00	\$ 335.00	\$ 330.00	\$ 470.00	\$ 655.00	25	\$ -	\$ -	\$ -	\$ -	\$ -	24	\$ 6,360.00	\$ -	\$ -	1	\$ -				
Serviceberry	<i>Amelanchier Sp.</i>	\$ 165.00	\$ 265.00	\$ 280.00	\$ 220.00	\$ 320.00	\$ 335.00	\$ -	\$ 470.00	\$ -	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					
	<i>Autumn Brilliance</i>	\$ 165.00	\$ 265.00	\$ 280.00	\$ 220.00	\$ 320.00	\$ 335.00	\$ -	\$ 470.00	\$ -	8	\$ 1,680.00	\$ -	\$ 335.00	\$ -	1	\$ 280.00	\$ -	\$ -	\$ -	\$ -					
	<i>Allegheny</i>	\$ 165.00	\$ 265.00	\$ 280.00	\$ 220.00	\$ 320.00	\$ 335.00	\$ -	\$ 470.00	\$ -	11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	11	\$ 2,915.00	\$ -	\$ -	\$ -				
Paw Paw	<i>Asimina triloba</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					
River Birch	<i>Betula nigra</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ -	\$ 450.00	\$ -	3	\$ 795.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					
	<i>Hetzl</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ -	\$ 450.00	\$ -	8	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					
Northern Catalpa	<i>Catalpa speciosa</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ -	\$ 450.00	\$ -	88	\$ 1,325.00	\$ -	\$ -	\$ -	1	\$ 265.00	36	\$ 9,000.00	46	\$ 11,500.00					
Common Hackberry	<i>Celtis occidentalis</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ -	\$ 450.00	\$ -	15	\$ 1,590.00	\$ -	\$ -	\$ -	\$ -	\$ -	9	\$ 2,250.00	\$ -	\$ -	\$ -				
Katsuratre	<i>Cercidiphyllum japonicum</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ -	\$ 450.00	\$ -	1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	1	\$ 250.00	\$ -	\$ -	\$ -				
Eastern Redbud	<i>Cercis canadensis</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ -	\$ 450.00	\$ -	32	\$ 1,855.00	\$ 1,260.00	\$ 1,575.00	\$ -	\$ -	16	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -				
American Yellowwood	<i>Cladrastis kentukea</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ -	\$ 450.00	\$ -	16	\$ 1,325.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					
Kousa Dogwood	<i>Cornus kousa</i>	\$ 165.00	\$ 265.00	\$ 280.00	\$ 220.00	\$ 320.00	\$ 335.00	\$ -	\$ 470.00	\$ -	1	\$ -	\$ -	\$ -	\$ -	\$ -	1	\$ 280.00	\$ -	\$ -	\$ -	\$ -				
Cockspur Hawthorne	<i>Crataegus crus-galli</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ -	\$ 450.00	\$ -	1	\$ -	\$ -	\$ -	\$ -	\$ -	1	\$ 265.00	\$ -	\$ -	\$ -	\$ -				
	<i>Inermis</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ -	\$ 450.00	\$ -	1	\$ 265.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					
Maidenhair Tree	<i>Ginkgo biloba</i>	\$ 165.00	\$ 265.00	\$ 280.00	\$ 225.00	\$ 325.00	\$ 340.00	\$ -	\$ 475.00	\$ -	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					
	<i>Autumn Gold</i>	\$ 165.00	\$ 265.00	\$ 280.00	\$ 225.00	\$ 325.00	\$ 340.00	\$ -	\$ 475.00	\$ -	1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	1	\$ -				
	<i>Gleditsia triacanthos</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
	<i>Shadomaster</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	21	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	1	\$ 250.00	18	\$ 4,500.00	1	\$ 575.00	1	\$ -	
	<i>Skyline</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	15	\$ -	\$ -	3	\$ 945.00	\$ -	\$ -	7	\$ 1,750.00	\$ -	\$ 2,875.00	\$ -	\$ -	\$ -	\$ -	
Kentucky Coffee Tree	<i>Gymnocladus dioicus</i>	\$ 165.00	\$ 265.00	\$ 280.00	\$ 225.00	\$ 325.00	\$ 340.00	\$ -	\$ 475.00	\$ -	5	\$ 1,400.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
	<i>Espresso</i>	\$ 165.00	\$ 265.00	\$ 280.00	\$ 225.00	\$ 325.00	\$ 340.00	\$ -	\$ 475.00	\$ -	52	\$ -	\$ -	\$ -	\$ -	\$ -	27	\$ 7,155.00	19	\$ 5,035.00	5	\$ 2,375.00	1	\$ -	\$ -	
Sweetgum	<i>Liquidambar styraciflua</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ -	\$ 450.00	\$ -	1	\$ -	\$ -	\$ -	\$ -	\$ -	1	\$ 265.00	\$ -	\$ -	\$ -	\$ -				
	<i>Rotundiloba</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ -	\$ 450.00	\$ -	1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	1	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Tulip Tree	<i>Liriodendron tulipifera</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ -	\$ 450.00	\$ -	15	\$ 1,325.00	\$ 315.00	\$ -	\$ -	\$ -	2	\$ 530.00	7	\$ 1,750.00	\$ -	\$ -	\$ -	\$ -	\$ -	
Osage Orange	<i>Maclura pomifera</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	<i>White Shield</i>	\$ 165.00	\$ 265.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	11	\$ 2,915.00	\$ -	\$ -	\$ -	\$ -	
Japanese Crabapple	<i>Malus sp.</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ -	\$ 450.00	\$ -	6	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2	\$ 500.00	4	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	
	<i>Adams</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ -	\$ 450.00	\$ -	1	\$ -	\$ -	\$ -	\$ -	\$ -	1	\$ 265.00	\$ -	\$ -	\$ -	\$ -				
Dawn Redwood	<i>Metasequoia glyptostroboides</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	1	\$ 250.00	\$ -	\$ -	\$ -	\$ -	9	\$ -	
Blackgum	<i>Nyssa sylvatica</i>	\$ 165.00	\$ 265.00	\$ 280.00	\$ 220.00	\$ 320.00	\$ 335.00	\$ -	\$ 470.00	\$ -	9	\$ -	\$ 3,015.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
London Planetree	<i>Platanus x acerifolia</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	<i>Bloodgood</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	77	\$ -	\$ 1,890.00	\$ -	\$ -	\$ -	\$ -	\$ -	36	\$ 9,000.00	27	\$ 6,750.00	1	\$ 575.00	7	\$ -
White Oak	<i>Quercus alba</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	8	\$ 1,325.00	\$ -	\$ -	\$ -	\$ -	3	\$ 795.00	\$ -	\$ -	\$ -	\$ -				
Swamp White Oak	<i>Quercus bicolor</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	64	\$ 1,325.00	\$ -	\$ -	\$ -	\$ -	\$ -	41	\$ 10,250.00	7	\$ 1,750.00	\$ -	\$ -	11	\$ -	
Shingle Oak	<i>Quercus imbricaria</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	1	\$ -	\$ 315.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Bur Oak	<i>Quercus macrocarpa</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	6	\$ 1,325.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Chinquapin Oak	<i>Quercus muhlenbergii</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Pin Oak	<i>Quercus palustris</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	12	\$ -	\$ -	\$ 315.00	\$ -	\$ -	11	\$ 2,750.00	\$ -	\$ -	\$ -	\$ -				
English Oak	<i>Quercus robur</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	6	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	1	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Heritage Oak	<i>Quercus robur x macrocarpa 'Clem'</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	6	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	5	\$ 1,250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Northern Red Oak	<i>Quercus rubra</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	13	\$ 1,325.00	\$ -	\$ 315.00	\$ 3	\$ 795.00	\$ 4	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Black Locust	<i>Robinia pseudoacacia</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ -	\$ -	\$ 315.00	\$ -	\$ -	\$ -	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	<i>Purple Robe</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ -	\$ -	\$ 315.00	\$ -	\$ -	\$ -	5	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2	\$ 500.00	\$ -	\$ -	\$ -	\$ -	3	\$ -	
Japanese Tree Lilac	<i>Syringa reticulata</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	<i>Ivory Silk</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	48	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	35	\$ 8,750.00	12	\$ 3,000.00	1	\$ 575.00	\$ -	\$ -	
Bald Cypress	<i>Taxodium distichum</i>	\$ 150.00	\$ 250.00	\$ 265.00	\$ 200.00	\$ 300.00	\$ 315.00	\$ 250.00	\$ 450.00	\$ 575.00	0	\$ -	\$ -	\$ -	\$ -	\$ -</										



CITY OF FORT WAYNE

SHARON TUCKER, MAYOR

August 12, 2025

Mr. Michael Hollis –Michael.hollis@shadetreesunlimited.com
Shade Trees Unlimited
1785 West Keiser Rd.
Columbia City, IN 46725

Dear Mr. Hollis:

Subject: 8169529 - Annual Requirements for Fall Tree Planting for the Park Dept.

The City of Fort Wayne's Purchasing Department would like to extend the above subject contract from October 1, 2025, to June 1, 2026 at the existing pricing and specifications.

Please indicate your concurrence by signing below and email
gayle.cooper@cityoffortwayne.org

If this extension is accepted for this commodity/service, a purchase order will be issued..

Should you have any questions, please do not hesitate to contact our office at 427-1376.

Sincerely,

A handwritten signature in blue ink that reads "Gayle Cooper".

Gayle Cooper

Shade Trees Unlimited

A handwritten signature in black ink that reads "Michael S. Hollis".

Signature of Authorized Representative

8/14/2025

Date

ENHANCED QUALITY OF LIFE FOR ALL

CITIZENS SQUARE

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