



Board of Park Commissioners Change Order Approval Form

Foellinger Theatre House Lighting Installation

Project: 2025049 RFQ No.: 9763292

Change Order Approval Request

Original Scope of Work:

The project included the selective removal of existing electrical and lighting components, installation of new equipment, and owner-provided light fixtures throughout the Foellinger Theatre seating area.

During installation, multiple areas were found to require replacement of existing wiring, conduit, and electrical components necessary for a fully operational house lighting system. Specialized lift equipment was also needed to access these areas within the theatre ceiling structure.

The total change order amount of \$13,500.00 is partially offset by the original contingency allowance of \$3,000.00, resulting in a final change order amount of \$10,500.00.

Board Approval:

At this time, I would like to ask the Board of Park Commissioners for approval of an increase in the change in the contract with **Ross Electrical Contracting, Inc.** in the amount of \$10,500.00 for this project.

The Fort Wayne Parks and Recreation and the Board of Park Commissioners met to host their regularly scheduled monthly Board meeting on **May 20, 2026**, to approve the above-referenced project and **increase** to the contract, in the amount of **\$10,500.00**.

On the date stated, we, the Board of Park Commissioners, do ATTEST, sign the above-referenced and attached documents, and approve as presented.

Justin Shurley, President

Cory Miller, Vice-President

Richard Briley, Commissioner

Jenna Jauch, Commissioner

Steve McDaniel, Director/ Board Secretary



FORT WAYNE PARKS AND RECREATION

705 E. State Boulevard

Fort Wayne, IN 46805

(260) 427-6000

www.fortwayneparks.org

Change Order No. 1 - Project #2025049

Issuant Date:	5/1/2026	Owner's File No. (P.O.):	2512108
Contractor: Ross Electrical Contracting, LLC		Contract For: Foellinger Theatre House Light Installation	

TYPE OF CHANGE:

Alteration	<input checked="" type="checkbox"/> Addition	Deduction	Other:
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You are authorized to make the following changes to this contract:

Allowance:	Construction Contingency Allowance	\$3,000.00
Add:	Additional Equipment, Labor, and Materials for seat installation and troubleshooting of existing electrical components	\$10,500.00
Credit:		\$n/a
	Total:	\$13,500.00

\$54,084.00	Contract amount prior to this Change Order (includes Contingency Allowance)
+\$10,500.00	Net change resulting from this Change Order
\$64,584.00	Current contract price INCLUDING this Change Order

Change Order Initiator:	Contractor's Acceptance:	Owner's Approval:
By: Vanessa Van Auken	By: Shane Ross	By: Steve McDaniel
Date: 5/1/2026	Date: 5/5/26	Date: 5/1/2026