

Board of Park Commissioners Project Summary

North Highlands Neighborhood Association Memorandum of Understanding: Hamilton Park Mural

Project Approval Request

Scope of Work: This request is for approval of a Memorandum of Understanding with the North Highlands Neighborhood Association regarding a mural at Hamilton Park.

Board Approval/Summary:

The North Highlands Neighborhood Association has secured a Neighborhood Improvement Grant from the Department of Neighborhoods for new crosswalk murals on Cherokee Rd., Poinsette Dr., and Jessie Ave. surrounding Hamilton Park, and for a mural on a ramp leading towards the playground within the park.

A proposal from artist Suzanne Rhee was procured and approved by the Association and subsequently reviewed and approved by the Public Art Commission. Parks has also reviewed and is in support of the park mural proposal. Fort Wayne Parks and Recreation will not be responsible for any funding associated with the mural.

The MOU defines responsibilities associated with funding, materials, installation, repairs, and accession for the mural. Exhibits illustrating the proposed mural and its location are included.

The Fort Wayne Parks and Recreation and the Board of Park Commissioners met to host their regularly scheduled monthly Board meeting on **September 10, 2026**, to approve the above-referenced request described in the attachments.

*We, the **Board of Park Commissioners**, on the date stated, do **ATTEST** to the above-referenced and attached documents, and approve as presented.*

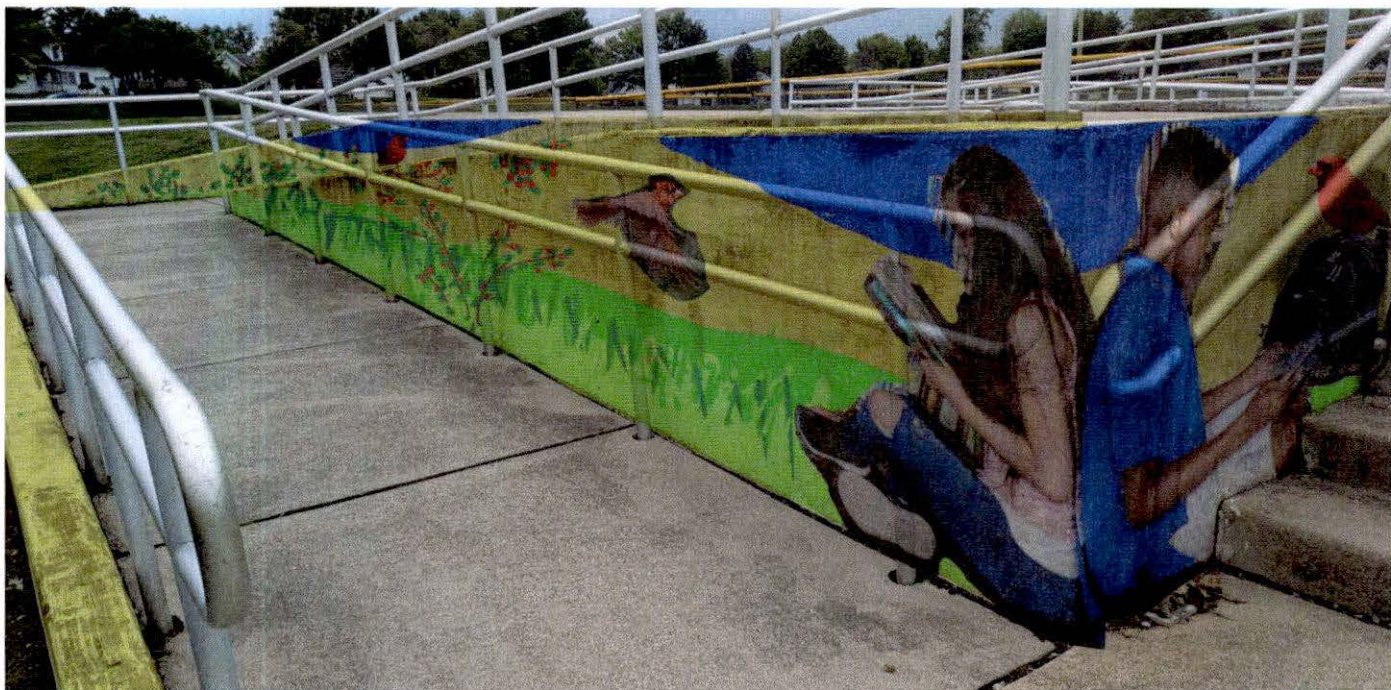
Justin Shurley, Commissioner

Cory Miller, Commissioner

Richard Briley, Commissioner

Jenna Jauch, Commissioner

Steve McDaniel, Director, Board Secretary



Located on Accessibility ramp, facing south. Handrails will remain unpainted.

Books, berries, and birds! Elements are based on neighborhood ideation event: nature, family-focused, and one specific request for reading. Curved ribbons of color will tie it to the mural on the pavilion structure.

Concept only. Expect refinement and expansion to cover all large sides of the structure. Short/curb sides will feature solid color ribbons only.

**MEMORANDUM OF UNDERSTANDING BETWEEN
NORTH HIGHLANDS NEIGHBORHOOD ASSOCIATION AND
THE PARKS AND RECREATION DEPARTMENT
CITY OF FORT WAYNE, INDIANA**

This Memorandum of Understanding (MOU) is made and entered into this 9th day of September, 2026, by and between North Highlands Neighborhood Association and the Parks and Recreation Department by and through its Board of Park Commissioners regarding the Neighborhood Improvement Grant Mural Project in Hamilton Park. This agreement is to remain in effect throughout the life of the associated improvements unless otherwise terminated by either party with written notice or under circumstance of the following conditions. This MOU will be reviewed by all parties within a minimum of (24) months.

WHEREAS, the Board of Park Commissioners owns, operates and maintains the property where Hamilton Park is located; and,

WHEREAS, the Board of Park Commissioners and North Highlands Neighborhood Association agree that the Neighborhood Improvement Grant Mural Project is beneficial; and,

WHEREAS, North Highlands Neighborhood Association has secured funding for the project.

NOW THEREFORE, the Board of Park Commissioners for the City of Fort Wayne and North Highlands Neighborhood Association do hereby resolve the following agreements and understandings concerning the Neighborhood Improvement Grant Mural Project in Hamilton Park.

North Highlands Neighborhood Association Obligations:

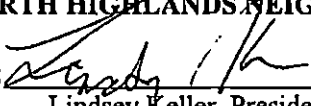
- North Highlands Neighborhood Association will provide funding, material procurement, and installation for the project.
- North Highlands Neighborhood Association will provide a proposed design and work plan, illustrating and outlining physical site improvements, preparation, and installation before work is performed.
- North Highlands Neighborhood Association will adhere to the agreed upon Public Art Commission Review Committee criteria.
- North Highlands Neighborhood Association will be responsible for project management and any necessary third-party contracting associated with the project.
- North Highlands Neighborhood Association will secure all necessary permits to successfully complete the project.
- North Highlands Neighborhood Association will protect and restore any existing site features that may be disturbed during any activities associated with the project.
- North Highlands Neighborhood Association will provide consistent communications with Parks and Recreation representative(s) regarding project progress and/or changes.
- North Highlands Neighborhood Association will agree to waive any and all liability for volunteers working on-site.
- North Highlands Neighborhood Association will agree to Parks and Recreation Department's use of project imagery in any and all promotional materials.

Parks and Recreation Department Obligations:

- Parks and Recreation Department will provide access to the site.

- Parks and Recreation Department will provide access and guidance for any required restoration or replacement of lawn, landscaped areas and/or park elements.
- Parks and Recreation Department will provide guidance on the determination of project location, size and scope.
- Parks and Recreation Department will grant first right to repair any deficiencies in the project due, but not limited to, graffiti, cracking, peeling, fading or material failure for a period of two (2) years. Repairs must take place within three (3) months of notification of need, weather and/or condition dependent. Should North Highlands Neighborhood Association choose not to address major deficiencies within this time, Parks and Recreation Department has the right to address deficiencies by any means, including painting/removal of the mural project. This same right is to be held following the initial two (2) year period.

NORTH HIGHLANDS NEIGHBORHOOD ASSOCIATION

BY: 
 Lindsey Keller, President/Treasurer
 North Highlands Neighborhood Association

DATE: 9/8/2020

BOARD OF PARK COMMISSIONERS

BY: _____
 Justin Shurley, Commissioner

BY: _____
 Cory Miller, Commissioner

BY: _____
 Richard Briley, Commissioner

BY: _____
 Jenna Jauch, Commissioner

BY: _____
 Steve McDaniel, Director/Board Secretary

DATE: _____